

Basic steps to set up remote instruction

Between now and March 29:

You will need internet access to participate in classes remotely.

D2L works best with the latest versions of Google Chrome and Firefox. **DO NOT** use Internet Explorer or Microsoft Edge.

Install WebEx on your device

To start, all students need to download the **WebEx Meetings** app (**not** WebEx Teams) to their PC, smartphone or tablet. To download WebEx Meetings for PC, visit the [WebEx website](#). This site also features tutorials and help documents.

To download for phones or tablets, visit the App Store or Google Play. You can also access this from D2L.

If you are using a desktop or laptop, **make sure you have a webcam and microphone**. If you are using a tablet or phone, you won't need anything else; however, headphones that have a microphone are recommended.

Review the D2L course for students called "D2L Orientation for Students SP20."

Continue to monitor college communications sent to your **PCC student email** and **D2L** news announcements and email.

You are now ready for classes on Monday, March 30!

March 30 and beyond:

Check your PCC student email and D2L courses regularly for updates from the college and your instructor.

Check each class in D2L for specific instructions on how class will move forward remotely. Each class may be using different tools or requirements to complete the semester.

You are expected to log in to your D2L class at your regularly scheduled course time. For example, if your class meets Tuesday and Thursday at 9:30 a.m., you should be online at this time and be present in the course shell.

Your instructor will post the meeting URL or meeting number in D2L (examples: URL <https://cccs-meetings.webex.com/meet/firstname.lastname> or Meeting Number 999 111 000).

Video conferencing drains device batteries quickly so **be prepared with chargers for all of your devices.**

For login issues with the myPCC Portal and D2L, contact the 24/7 Help Desk at 1-888-800-9198.